

EUTF SYRIA - QIN Helpdesk for Implementing Partners

As previously agreed with the EUTF Syria Services, a formal Helpdesk function for the monitoring of all EUTF-funded projects and for the proper update of the Quarterly Information Notes (QINs) is established.

This Helpdesk, provided by the Particip M&E Team, is implemented by using a dedicated Skype/ email address available for all direct communications with *Implementing Partners*.

This shall ensure better coordination and more speedy communication between EUTF/ Particip M&E Team and the Implementing Partners, thus facilitating easy and prompt interaction in all aspects of performance-related project monitoring, results reporting and quality of QINs.

Ms. Nayra Bello O'Shanahan, the Particip Key Expert responsible for Data Analysis and Online Platform will be available for answering questions from Implementing Partners and for following-up on the elaboration and update of the QINs in terms of quality and reporting requirements.

Any revision will be done in consultation with the EUTF M&E focal person, **Ms. Paola PALLOTTO**.

The QIN Helpdesk is operational from now on.

Implementing Partners are invited to send any queries related to project performance monitoring and QINs update to the following addresses:

Email: eutf-sy.helpdesk@particip.com

Skype: [eutf-sy.helpdesk@particip.net](https://www.skype.com/join/eutf-sy.helpdesk@particip.net)